

SUPPLIER REGISTRATION FORM (Independent Experts)

All fields are obligatory – in case no information can be provided please indicate N/A.

SUPPLIER DETAILS:

*Full Name of Supplier:	
Description of Goods/Services to be provided: Official independent external expert in the EIT Community NEB's NEB Mentors pool, to provide up to 3x 10-hour mentorship assignments for Catalyse NEB/Enhance NEB/Grow NEB beneficiaries per year depending on EIT Community NEB matchmaking and mentee selection.	
Company Reg. No if applicable:	VAT Reg. No if applicable:
*(Head) Office Address:	
*Telephone:	*Currency code:
*E-mail Address for Orders:	

BANK & CONTACT DETAILS ******Must be supported by bank details on company letterhead or a scanned copy of the account details section of bank statement.*

*Bank Name:	*Bank Address:
Bank Sort Code (if UK account):	*Bank Account Number:
*Bank Account Name:	
*IBAN No.: (mandatory for all EC country payments to be made to a foreign bank)	Swift Code/BIC: (mandatory for ALL payments to be made to a foreign bank)
Bank Clearing Code/ABA (optional):	*Currency code:

*mandatory fields to fill in

REQUESTER DECLARATION (all boxes are mandatory):

NOT FOR SUPPLIER, FOR CLIMATE-KIC EMPLOYEE PLEASE IGNORE

Is this a one-off purchase or are further purchases anticipated? One-off <input type="checkbox"/> More <input type="checkbox"/>
Have bank details been attached on suppliers' headed notepaper? Yes <input type="checkbox"/> No <input type="checkbox"/>
Form submitted by (First & Surname):

Along with the submission of this Form please provide us with a pdf document which CLEARLY provides proof of supplier BANK DETAILS.

Accepted PDF's:

- HEADED LETTER from supplier, INCLUDING Bank Details
- A blank/redacted copy of the Suppliers INVOICE, INCLUDING Bank Details



- PDF SCREENSHOT of Suppliers Bank Statement, redacted as necessary, CLEARLY showing the Bank Details

